

**- Approved -  
Minutes  
University Council  
Gold Room – Bibb Graves Hall  
July 18, 2012**

**Present:**

Dr. Rebecca Turner, Vice President for Academic and Student Affairs  
Dr. John Hammett, College of Education and Professional Studies  
Dean John-Bauer Graham, Library Services  
Dean Bill Fielding, College of Commerce and Business Administration  
Associate Dean Lisa Williams, College of Arts and Sciences  
Dean William Carr, College of Graduate Studies and Continuing Education  
Dean Sarah Latham, College of Nursing and Health Sciences  
Dr. Benjie Blair, Faculty Senate President  
Dr. Frank King, AVP for Distance Education  
Ms. Jade Wagner, VP of Student Senate  
Mr. Clint Carlson, Vice President for Administration and Business Affairs  
Ms. Kelly Osterbind, Registrar  
Mr. Tony Bennett, University Auditor  
Dr. Joe Delap, Associate Vice President for Academic Affairs  
Mr. Don Killingsworth, Director of Government Relations  
Mr. Greg Bonds, Associate Athletic Director, Internal Affairs  
Mr. Vinson Houston, Vice President for Information Technology

**Absent:**

Mr. Tim Garner, Executive Director, Marketing and Communications  
Dr. Louise Clark, Associate Dean, College of Commerce and Business Administration  
Dr. Tim King, AVP for Enrollment Management and Student Affairs  
Dr. Charles Lewis, Vice President for University Advancement  
Dr. Alicia Simmons, Director, Institutional Research and Assessment

**Guest:**

Mr. Kenny Bradley, Service Manager, Cintas spoke about containers for shredding/recycling program. JSU point of contact for this service is Lu Moseley, 256-782-5820.

**Old Business:**

Minutes of the June 20, 2012 meeting were approved as submitted.

**New Business:**

Ms. Kelly Osterbind discussed the course waiting list for the Banner systems.

Dr. Rebecca Turner discussed the policy revision of I:04:05:01 – Rental of University Owned Facilities. The Ad Hoc Committee (Mr. Clint Carlson, Dr. Tim King, Dean John-Bauer Graham and Mr. Sam Monk) is in the progress of revising this policy.

Mr. Clint Carlson discussed the policy revision of I:02:07 – Procedures for Employment. The policy was tabled at the March 2012 meeting. Mr. Carlson asked that the policy be added to the agenda for the next meeting and that the committee review and provide input to him before the next meeting.

Mr. Clint Carlson discussed the policy revision of I:02:10 – Employee Counseling and Progressive Corrective Action. The committee reviewed this policy at September 2011 University Council meeting. Dr. Rebecca Turner suggested that Mr. Sam Monk be invited to the next meeting to discuss this policy.

Ms. Jade Wagner gave the following report for the SGA. The SGA executive officers attended an American Student Government Association meeting in Orlando, Florida. The Student Government Association will host the Battle of the Bands on July 31, 2012 on TMB lawn. The winner will receive prize money and be show cased at the SGA tailgate area on Preview Day, September 29, 2012. The executive team has created the strategic calendar for the 2012-2013 academic year and are in the process of publishing the information. Also, the information will be provided on the JSU Mobile app. The Homecoming theme for this year will be “Gamecocks Rounding up the Racers” on October 27, 2012, JSU vs. Murray State.

Dr. Benjie Blair, Faculty Senate President stated that he is trying to set up committees for the IDEA Student Surveys of faculty performance. Also, Faculty Senate would like to develop a policy for travel receipts that are lost.

Mr. Kelly Osterbind included a copy of the draft 2013-2015 calendar for review. Dr. Rebecca Turner suggested that everyone review and discuss the calendars with departments.

Dr. Frank King announced that Dr. Hungwei Tseng is the new Instructional Designer with Distance Education and his extension is 8529.

Dean John-Bauer Graham announced that due to storage problems the Art Department has given the Library 39 student art pieces that are being displayed throughout the Library. The ultimate goal is to have art students leave a piece of work for the Library to use.

Dr. William Carr announced that this would be his last University Council meeting. Dr. Rebecca Turner thanked Dr. Carr for his service.

Ms. Kelly Osterbind announced that JSU will have 415 graduates and 275 participating in the August 2012 graduation.

Dr. Rebecca Turner announced that Mr. Jim Folsom will be awarded an honorary doctorate at August graduation.

Mr. Clint Carlson announced the new Park and Ride parking lots by Mason and Curtiss. Also a new Fresh and Smooth vendor is going into the TMB Food Court. Finally, he is looking into the cost of providing a food vendor at the Amphitheater by Merrill Building and Stone Center.

Meeting adjourned.